

**CALL TO CAUCUS TO NOMINATE A DEMOCRATIC CANDIDATE**  
**71<sup>st</sup> House of Delegates District**  
**Member of the House of Delegates**  
February 7, 2017

The 71<sup>st</sup> House of Delegates District Democratic Nominating Committee will hold an unassembled caucus (firehouse primary) on January 21, 2017, between **10AM and 2PM** at the Linwood Holton Elementary School, 1600 W Laburnum Ave, Richmond, VA 23227, for the purpose of nominating a Democratic candidate for the February 7, 2017 Special Election for the 71<sup>st</sup> House of Delegates District Virginia General Assembly.

**I. Candidate Filing:**

Each person seeking to become the Democratic nominee for the Special Election for the 71<sup>st</sup> House of Delegates District shall file a Declaration of Candidacy form with the 71<sup>st</sup> House of Delegates District Democratic Committee Nominating Committee Chair or his designee and a \$1,500 nonrefundable certified cashier's check (cash or money order not accepted) made payable to the Richmond City Democratic Committee. Filings shall be made from **January 19, 2017 12 Noon to January 20, 2017 at 12 noon** at 919 E. Main Street, Suite 2050 Richmond VA 23219. Only those candidates who have timely and properly filed a Declaration of Candidacy form and paid the filing fee will have their names placed in nomination. The Declaration of Candidacy form shall be available by **January 19, 2017 at 8AM** on the Democratic Party of Virginia Website <http://vademocrats.org/> and/or the Richmond City Democratic Committee website <https://richmonddems.wordpress.com/>

**II. Qualification of Candidates:**

The Declaration of Candidacy form, which the candidate must sign, will include a written declaration that the candidate:

- Is a Democrat and not a member of any other political party;
- Meets all requirements of the Code of the Commonwealth of Virginia to be placed on the ballot for the Special Elections;
- Is eligible to be the member of the House of Delegates under the laws of the Commonwealth of Virginia;
- Does not intend to support, endorse, or assist any candidate who is opposed to the Democratic nominee in this Special Election;
- Will not participate in the nominating process of any other political party for this Special Election; and
- Agrees to abide by the Caucus Rules, the Virginia Democratic Party Plan, and all laws

applicable to this nominating process and the Special Election.

### **III. Notice:**

The 71<sup>st</sup> House of Delegates District Nominating Committee shall provide notice of this caucus by placement of a general notice of the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia, the Richmond City and Henrico County Democratic Committees' websites; by email notification to the members of the Richmond City and Henrico County Democratic Committee who reside in the 71<sup>st</sup> House of Delegates District; through a press release provided to all relevant newspapers of general circulation in the 71<sup>st</sup> House of Delegates District; and through other reasonable means that will disseminate information about the caucus to registered voters in the 71<sup>st</sup> House of Delegates District. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

### **IV. Participation:**

Every Democrat who is a registered voter in the 71<sup>st</sup> House of Delegates District is urged to attend and participate. Each participant must sign a written declaration the he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in this Special Election;
- Has not participated in and will not participate in the nominating process of any other party for the positions listed above; and
- Is registered to vote in the 71<sup>st</sup> House of Delegates District

### **V. Conduct of Caucus**

Voting will begin at 10AM and will close at 2PM. Those in line at the close of voting will be permitted to vote.

The Chair of 71<sup>st</sup> House of Delegates District Democratic Nominating Committee, or his or her designee, shall be the Chair of the Caucus and shall appoint a Secretary and such other Officers of the Caucus as is deemed appropriate. The 71<sup>st</sup> House of Delegates District Democratic Nominating Committee will prepare the Rules for the Caucus.

### **VI. Determination of Nominee:**

If more than one candidate files for the Democratic nominee for the 71<sup>st</sup> House of Delegates

District by the deadline, the candidates will be listed alphabetically on the ballot and will be elected by a plurality of the votes of the unassembled caucus.

If only one person files properly to be a candidate for the Democratic nomination for the 71<sup>st</sup> House of Delegates District special election by the filing deadline, the 71<sup>st</sup> House of Delegates District Democratic Nominating Committee may cancel the caucus and declare that person the nominee and may refund the filing fee less expenses. If no person files properly to be a candidate for the Democratic nominee for the 71<sup>st</sup> House of Delegates District by the deadline, the 71<sup>st</sup> House of Delegates District Democratic Nominating Committee may cancel the caucus. If there is no filed candidate, or if the properly nominated candidate withdraws or dies, or if the caucus is unable or does not occur in the times and dates specified, the 71<sup>st</sup> House of Delegates District Democratic Nominating Committee Chair may, at an agreed upon date and time, convene the 71<sup>st</sup> House of Delegates District Democratic Nominating Committee to consider the nomination of a qualified candidate who may become the Democratic nominee upon first filing with the Chair a Declaration of Candidacy form and paying the filing fee for such office.

#### **VII. Waivers:**

The 71<sup>st</sup> House of Delegates District Democratic Nominating Committee shall seek appropriate waivers from the Democratic Party of Virginia (DPVA) regarding expediting the time frames required by the Party Plan, if necessary.

ADOPTED: 01/18/2017      /s/Tavarris J. Spinks  
Date      Chair 71<sup>st</sup> House of Delegates District Democratic Nominating Committee

Authorized by the 71<sup>st</sup> House of Delegates District Democratic  
Nominating Committee, not authorized by any candidate or candidates  
committee.